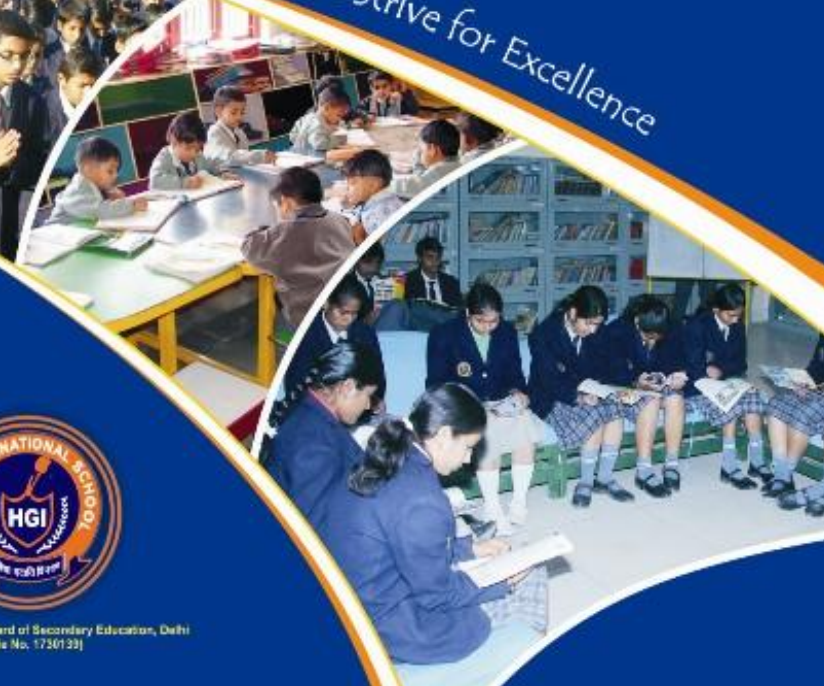
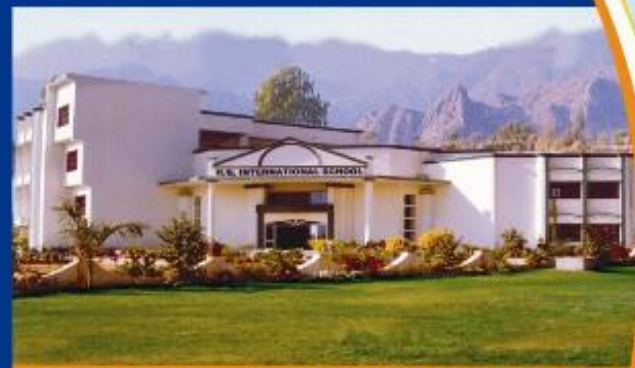


PROSPECTUS

We Strive for Excellence



Affiliated to Central Board of Secondary Education, Delhi
(Code No. 1730133)



Near Jain Temple,
Manpur, ABU ROAD (Raj.) 307026
Tel. : 02974-222945, 225520
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H. G. INTERNATIONAL SCHOOL

(A SENIOR SECONDARY SCHOOL)

School Campus



The School is built in a congenial lush green surroundings, free from all kinds of pollution. The campus sprawls over 20 acre of land and is surrounded by scenic beauty of the Aravali hills. It encompasses a vastu based two-storeyed academic block, grass-covered playing fields and an athletic track with a provision for a multipurpose gymnasium, a swimming pool and an auditorium. The school has well ventilated spacious classrooms, fitted with white board (marker pen is used in place of traditional lime chalk).



Hostel Campus



The imposing school building incorporates the latest in layout and fully equipped with all modern educational facilities. For tiny tots special facilities have been provided like Playpens, Playroom etc., which make the learning process a real joy for little ones.



About us

H.G. International School is a Residential Senior Secondary School, affiliated to C.B.S.E., runs on Public School Pattern. It is managed by Arbuda Education Society, created from the vision of Er. Harendra Singh, partner of the H.G. Group of Companies, the pioneer in civil construction & tourism industry.

To cater the needs of all the sections groups of the society, it offers a variety of education systems Boarding, Day-Boarding and Day School. It provides ample opportunities, for the all round development of the child through its carefully designed co-curricular activities and stress free environment, congenial to natural growth of the child.

The school lays special emphasis on Indian culture and moral education. We expect our pupil to be self-disciplined, self-reliant and responsible in all respects.

The school aims at preparing a conscientious and responsible citizen of India with a sense of integrity and honesty. The school is determined to work in co-operation with parents and the community and wants to share the responsibilities of bringing up each student so that he/she finds position in the society.

Location

The School is situated in the foothills of Mount Abu with the picturesque background of Aravali Hills. Railway Station of Abu Road is situated on the Broad Gauge Railway Track from Delhi to Ahmedabad. The town is very well connected with all major cities of the country.

It is 150 Kms. from Udaipur (Rajasthan), 250 Kms. From Jodhpur (Rajasthan), and 200 Kms. from Ahmedabad (Gujarat) and 750 Kms. from Delhi. The nearest airport is Dabok Airport, Udaipur (Rajasthan).



AIMS AND OBJECTIVES

A child's mind is one of the most wondrous creation of God. To nourish and to develop it in a right way is a sensitive and rewarding task that H.G.I.S has undertaken. The objectives of HGI School are as follows:

- To give education to all irrespective of caste, creed and colour in an atmosphere of purity, efficiency, discipline and Indian culture with special emphasis on character building.
- To impart 'value based education' through thoughtfully designed educational programmes, cultural activities, co-curricular activities, games & sports.
- To activate academic excellence through a team of dedicated teachers from all over the country and abroad.
- To achieve excellence in games & sports through a team of NIS trained coaches and PET's.
- To develop integrity and fullness of versatile character in a child.
- To provide training in leadership through prefect system and other such systems like NCC, Scouting etc.
- To inculcate awareness for maintaining environmental purity and ecological harmony.
- To develop qualities of a good human being like respect for the parents & elders, compassion, devotion, honesty etc.
- To provide the country with a generation enriched in excellent qualities of character.

AFFILIATION

H.G. International School is affiliated to the Central Board of Secondary School (CBSE), Delhi. It prepares students for All India Secondary School Examination (AISSE) / Class X and All India Senior School Certificate Examination (AISSEE) / Class XII.

CURRICULUM

The school provides education from Pre-Primary to Senior Secondary classes. Keeping in mind the necessity of an all India nature of the institution, the medium of instruction is English but Hindi is a compulsory language of study. Sanskrit is taught from V to VIII.

Besides, Mathematics, Science, Social Sciences, Computer Science, Art, Music, Handicrafts, Work Experience, Physical and Health Education are the parts of the academic programme.





For senior secondary classes school offers Science & Commerce stream with all possible subject combinations.

The school programme not only enables students to acquire qualification necessary for earning their livelihood but also prepares them for the future so that they could make maximum use of each and every opportunity.

Co-Curricular Activities

Children have been divided into four houses Azad, Bhagat, Bose & Sawarkar. To bring out the hidden talent of the children, inter house competitions in sports as well as in cultural & literary fields are organised frequently.

These competitions provide tremendous scope for the development of creativity & physical strength.

VACATION & BREAKS

- Summer Break: From 10th May to 25th June.
- Autumn Break: Total 15 days Diwali break is observed.
- Winter Break: 10 days winter break, normally observed from 22nd December to 01st January.

Session :

The academic year is from April 01st to March 31st.

Cultural & Literary Activities

The School provides every possible opportunity to each individual to come up on the stage through its different cultural and literary activities in both the languages, Hindi as well as English.

Inter House Competitions for Debate, Elocution, Extempore, Dramatics, Western Solo & Group Singing, Indian Solo & Group Singing, Western Music, Painting, Drawing, Calligraphy, Origami etc., are organised regularly as per the school calendar.



Sports

Games and Sports are an integral part of the school curriculum. Training is provided in various games and sports to prepare them for Inter-School, State and National level competitions. The school offers following sports facilities: Table Tennis, Lawn Tennis, Basketball, Badminton, Football, Hockey, Cricket, Skating, Boxing, Judo and Karate.

National level coaches have been appointed to groom our children in various sports. Fields of all outdoor games are covered with grass. To monitor the Indoor and Outdoor games activities, there is a big games room dedicated to the games department only in which indoor games like Table Tennis, Chess, Carrom etc., are organised. Plan of Swimming Pool, Squash Court, Horse Riding Club is on anvil.



Music Department

School has its separate Music Department equipped with around more than 100 Indian and Western musical instruments. Children are persuaded to learn at least one Indian and one Western musical instrument during their schooling.

A full-fledged band is an addition in the treasure of musical instruments of the department. The school has its own orchestra which can compel any one to raise his feet. A group of highly skilled teachers is always ready to guide the children in a real Guru - Shishya spirit.

Scout & Guide

Activities of scouting help in developing a child into a man of strong character. Boys & Girls of class VI to X are encouraged to join scouting. Highly trained scoutmaster & guide teacher look after the activities of scouting.

Art & Craft Department

It is a big hall which is an embodiment of all the traits of modern & ancient art. Here children are allowed to try their hands on drawing, painting, sculpture, origami etc.,

The work of young artists is exhibited in the Annual Art Exhibition every year.

Academic

a) Teaching Methodology:

To provide stimuli to the intellect of the child to learn and develop a love for learning, most modern methods of teaching are practiced.

Use of Audio-Visual teaching aids like tape recorder, overhead projector, slide projector, computers etc are emphasized to a large extent in order to make teaching learning process interesting and effective.

b) Library:

An open access to a well stocked spacious library caters to the needs of students and provides them opportunity to supplement their curriculum requirements in various subjects. The school library with the wide choice of books, reference books, encyclopedia and periodicals nourishes the child's craving for learning. It is also a subscriber of all popular Indian and Foreign magazines and journals.

There are separate reading rooms for staff and students, equipped with TV & VCR, attached to the library. Students are encouraged to spend most of their spare time in the library to enrich their knowledge.

c) Audio-Visual :

An Audio-visual room is always ready to facilitate the teachers who want to use Audio-visual teaching Aids. It is equipped with an Over Head Projector (OHP), Slide Projector (SP), TV & VCR, large number of readymade slides & transparencies on various topics. They are available to be used at any time. A computer with C.D. drive & a large colour monitor (36") are the additions in the AVR.

d) Labs :

Well equipped, ultra modern Physics, Chemistry and Biology labs are there for the young scientists to confirm their theoretical ideas by performing experiments.

e) Computer Lab :

Most modern Computer lab, fitted with latest version of Pentium IV computers. Computer education starts from class I. Every child is given practical knowledge (at least two periods a week) allowing him to operate the computer himself. Introduction of Internet in the lab has removed the distance between children & the knowledge spread all over the world.

f) Extra Coaching System :

The school has continuous Comprehensive Evaluation System which helps in identifying the under achievers very early so far as academic is concerned. These children are guided by the concerned subject teachers, before and after school hours, for which no extra fee is charged.

g) Teaching Staff :

Highly qualified & experienced teaching-staff from all over India & abroad, dedicated to their profession and ready to take up any responsibility for the interest of the children. Individual attention is ensured maintaining teacher pupil ratio 1:25.



h) Scholarship :

A scholarship is given every year to the children who are needy and meritorious.

Criteria for eligibility:

1. Child should have at least 80% of marks in the previous class.
2. Annual income of Parents should not be more than Rs. 1 Lac.
3. In the scholarship, a child gets a rebate in the tuition fee.
4. Apart from these, any child who scores 90% or above marks in the board exam gets a scholarship equal to the tuition fee of the whole year.





H.G. International School

Assembly

The morning assembly starts with prayer in English followed by prayer in Hindi and Shlokas in Sanskrit. The students of House on duty present news in English & thought for the day. Training of public speaking (class wise three students speak on the topics of their choice) & G.K. quiz are the regular features of the assembly. The Assembly is concluded by National Anthem everyday and National Song on Saturdays.

Canteen

School has its own canteen which runs on no profit, no loss basis

Discipline

We believe in discipline with firmness. Slackness, disobedience and disregard of rules are not tolerated. Any breach of common sense or of good manners or any word or action, likely to lower the good name of school, is regarded as a breach of school discipline.

The school reserves the right to expel students whose diligence or progress in studies is consistently unsatisfactory or whose conduct is harmful to others. Immorality, grave insubordination, theft, fraud, damage or loss of school's property, giving false information, threatening, abusing or assaulting any school employee or student are always sufficient reasons for immediate expulsion.



House System

Students of Class I to XII are divided into four houses, namely Azad, Bhagat, Bose and Sawarkar. A House Master and a group of tutors look after each house. Students are selected as per their caliber & interest for various inter house competitions and then trained by highly competent teachers. Participation of large number of students is ensured in inter house competitions.

Places out of bounds

The following places remain out of bound for students during the term:

1. Residential quarters within the Campus
2. All roofs and terraces of School and Hostel
3. Rear side of the School and Hostel
4. Kitchen, Stores and Staff-room.

Transport

School has its own buses which ply on the routes decided by the school. It is displayed on the notice board of the school. Parents who desire this facility many indicate their willingness in the appropriate column of the admission form. It will be the sole responsibility of the parents to escort the ward to and from the fixed bus stop. The bus facility is extended to the parents at their risk and responsibility.

Each student will be given a bus pass on the payment of the charges along with the tuition fee. The child must carry the bus pass on his/her person during travels. The child can be debarred from using the facility in case of indiscipline

SCHOOL RULES

a) Absence & Leave:

1. No leave of absence is granted except on prior written application from parents or guardians for a valid reason only.
2. Every absence (due to sickness or otherwise) must be entered briefly in the pages of absence and leave record of the diary and signed by parents or guardians.
3. Parents are requested to send a leave application if the child has to be absent for more than one day.
4. A student returning to school after suffering from an infection or contagious disease should produce a fitness certificate from the doctor.
5. A student suffering from such contagious disease must observe the prescribed period of quarantine before returning to class.
6. A minimum 80% attendance is compulsory to appear in the annual exam.

d) Examination System:

1. The school follows a system of continuous comprehensive evaluation. The school gives due weightage to each term exam and monthly test.
2. For each subject there are Formative Assessment of 20 marks each carrying 10% weightage in totality.
3. Apart from Formative Assessment there are two summative i.e. Half Yearly, and Annual. Half Yearly is of 30% weightage and the Annual is of 30% of weightage for each subject.
4. Classes IX & X Examination pattern will be followed according to CBSE guidelines
5. It is essential for the students of classes X & XII to qualify the Pre. Board Examination with a minimum score of 50% marks in each subject.

e) Promotion Rules:

1. Promotion to the next class is granted to the pupil on the basis of his/her overall performance during the academic session.
2. A child has to score 40% marks in the grand total of each subject to get promotion in the next class. No Re-Test/ Supplementary exam is conducted.

b) Withdrawal:

1. A clear calendar month's notice in writing or a month's fee in lieu of notice must be given before the withdrawal of the pupil.
2. Those who leave school in March/April must in all cases pay the fees for May & June also.
3. Transfer certificate is issued only when all the dues of the school are settled.

c) Ground on which school can ask for withdrawal of the student:

1. A student can be asked to leave the school on the following grounds: Disciplinary, unsatisfactory progress in studies and repeated delention in class. A child who fails twice in the same class, will not be permitted to stay on in school.
2. Indiscipline, irregularity in attendance, damage of school property, non payment of school dues are sufficient grounds for issuing of a compulsory T.C. (Transfer Certificate)

f) Day Boarding System:

Day Boarders are those children who stay in the school right from morning till evening. Day boarding is strongly recommended for the all-round development of the child. A day boarder is given morning snacks, lunch & evening snacks with milk. Schedule of the day boarding is as follows:

1. For Classes up to VI:

- a) Hobby classes in Dance, Music, Art, Painting, Craft & Computer.
- b) Supervised Study and Homework Classes.
- c) Games & Sports.

2. For Classes VII to XII:

Apart from the normal day boarding schedule coaching classes are organised class wise in the subjects English, Mathematics & Science. In case of a child, who does not use mess facilities his day boarding fee is subsidised. This is applicable only for classes VII to XII.





g) School Uniform :

All students must wear the following school uniform.

SUMMER:

Boys: Light ash colour shirt with pocket on left (half sleeves & tie collar), Steel grey half pant/trousers with two pockets on sides, School tie, school belt, school socks and black shoes.

Girls: Light Ash colour blouse with short sleeves and tie collar. Checks skirt, School tie & belt, black ribbon, school socks and black shoes.



WINTER:

Boys: Steel grey trousers, Light Ash colour shirt, Light Grey Pullover/ Navy Blue blazer with metal buttons and school crest. School tie, school belt, school socks and black shoes.

Girls: Checks skirt, Light Ash colour blouse, Light grey Pullover/ Navy Blue blazer with metal buttons and school crest, School tie & belt, black ribbon, school socks and black shoes.

Note: Blazer is compulsory from Class I onwards and Pullover is compulsory for Pre - Primary Students



h) Sports Uniform:

House T-shirt with collar, without pocket (House-wise) Sea green divided skirts / shorts. White socks, White PT shoes.

Note:

1. For all children, boys and girls alike the proper footwear (both in summer and winter) is a pair of black shoe. No shoes of any other colour or kind, nor chappals or high-heeled sandals are permissible. Canvas shoes may be worn only for games or PT.
2. As long as the student is on the school rolls he/she must always come to school in uniform, even during the practical exam and extra classes.
3. No student is allowed to attend any school functions in or outside the school without school uniform. To maintain the uniformity it is essential to buy all kinds of uniforms from the school tuck shop only.

HOSTEL

A separate hostel block exists in the campus itself. It has been designed meticulously to fulfill the requirements of children of all age groups. It includes separate dormitories for seniors and juniors students. The junior dormitories are adequately spacious having attached wash rooms, changing rooms and toilets with the provision of only 11 students per dormitory. Seniors are accommodated in four bedded rooms. Each child is provided with separate bed, study table, cupboard etc.

Filtered mineralised drinking water with water cooler is available for 24 hours. Uninterrupted power supply is ensured in the hostel building round the clock with the help of a Power Generator. To make proper use of free time the Boarders are provided with common room and in-door game facilities.



a) Prep Classes and Coaching Classes for the Boarders :

Residential teachers, who also act as tutors, take Prep classes. Each tutor is given the responsibility of 8 to 10 students. He monitors the academic performance of the students and guides them from time to time.

b) Diet and Dining :

Utmost care is taken in cooking and serving a well balanced nutritious diet. The school authorities check every meal before it is served to the students. Most hygienic mess has the capacity of 200 students to dine at a time serves pure wholesome vegetarian food. Four meals (Breakfast with Milk, Morning Snacks, Lunch, Evening Snacks with Milk, Fruits and Dinner) are served in a day. Teachers dine with the students and personally look after each student's eating habit. To ensure health and hygiene, food is cooked in modern cooking systems. Traditional dishes of various states like Gujarat, Punjab and South are a speciality of the Mess.

c) Laundry :

To maintain the high standard of personal hygiene all clothes of children are washed and ironed in the School laundry only.



d) Activities of the Hostlers :

Daily routine of the Boarders is as follows:

Morning Conditioning Exercise, Morning Prep (supervised study), Hobby Classes, Evening Prep (supervised study), Evening Games, Coaching in Various Subjects (by resident teachers), Meditations, Watching TV, (English News & Selected Serials). Along with these weekly outing, Annual Tour & Excursions during winter break are also organised without fail.



H.G. Boarding House

List of Articles to be brought by every Boarders from home :

Casual Dress	: 03 Pairs
Briefs & Vests (White)	: 06 each
Bath Towels (Off White)	: 02
Socks (White)	: 03 Pairs
Handkerchiefs	: 06
School Shoes with Laces	: 02
Sports Shoes (Action - White)	: 01
Shoe Polish (Black)	: 01
Bathroom Slippers	: 01
Sandals	: 01
Water Bottle (for Juniors)	: 01
Rain Coat	: 01
Shoe Brush	: 01
School Bag	: 01
Torch	: 01
Small Locks	: 02
Coat Brush	: 01
Air Bag	: 01
Hangers (For Cloths)	: 03
Alarm Clock	: 01
Toiletries :	
Hair Oil	: 01
Comb	: 01
Shampoo (Bottle)	: 01
Tooth Brush & Paste	: 01
Nail Cutter	: 01
Kit Bag	: 01
Soap Case	: 01
Face Cream	: 01

List of Articles to be supplied by the school on payment :

School Dress :	
Shirts	: 03
Pants (VI- XII- Full, I-V-Half)	: 03
School Tie	: 01
School Belt	: 01
School Socks	: 01
School Blazer	: 03
House T-Shirts	: 02
Pants (VI- XII- Full, I-V-Half)	: 02
Night Dress	: 01
Sports T-Shirt	: 02
Sports Shorts	: 02
Sports Vests	: 02
Book set & Stationary	: 1 set

Note : Kindly arrange to manage above articles every time before check in.

e) Travelling Arrangement :

Parents will have to make their own arrangements for their wards to travel to and from the School at the beginning and the end of the term.

No student will be allowed to leave the school unescorted unless the parents give a written consent to permit his ward to travel at his own risk.

f) Pocket Money:

Parents are required to deposit pocket money to meet the expenses on items such as medical treatment, purchase of toiletry items, stationery etc.

The cost of articles requirement is thoroughly screened by the warden. A fine of Rs. 2/- per day is charged to every bill (Statement of Pocket Money) not paid within a fortnight of the posting. In case the amount deposited in the personal deposit does not cover it. The statement of pocket money account is sent to parents / guardians at the end of every term.



i) Hostel Rules

- Boarders have to speak in English compulsorily among themselves. Defaulters will be punished.
- In all aspects Boarders have to maintain strict discipline. Their conduct, language, relationship with other Boarders will be constantly monitored. Indiscipline will mean expulsion from the hostel.
- A boarder must protect his personal belongings and belongings of others.
- Boarders should not bring any costly articles in the hostel. If they lose any such articles, the school will not be responsible for the same.
- In all respects Boarders must maintain cleanliness in the hostel, dining hall, common room and the hostel environment.
- Boarders will be not allowed to visit residential accommodation of any staff member.
- Telephonic conversation between the parents and the boarders will be not encouraged. However, parents may talk to their wards on every Sunday between 10 a.m. to 12 noon as per the convenience of the hostel warden.
- If any boarder decides/chooses to leave the hostel, he will have to be withdrawn from the school. No boarder will be allowed to be a Day Scholar in the school. Transfer Certificate, report Card etc. will be issued only after paying all the dues for the whole session. Even if a boarder stays only for a part of the session, boarding fee/charges must be payable for the entire session.
- A Boarder will not be allowed to go out of the hostel premises without the permission of the Principal. Night stay outside is not permitted.
- Boarders seen loitering in verandahs or in the school campus will be punished.
- Boarders have to follow the schedule of works and activities displayed on the hostel notice board.
- Even when not supervised, Boarders must set an example of discipline in the dining hall, common room, dormitory, play field etc.
- Money transactions and exchange of gifts will not be allowed in the hostel.
- Parents will not be permitted to visit the hostel dormitories under any circumstances. On second Sundays of the month they may meet to their wards between 9:00 a.m. to 11:00 a.m.
- On every Sunday, the hostel warden will be available to meet the parents / guardians between 10 a.m. to 12 noon.
- Friends, distant relatives and visitors will not be allowed to meet the boarders.
- Boarders will not be allowed to go out or call tutors for tuition. In special cases written permission for this will have to be obtained from the Principal.
- Boarders will not be allowed to visit Guardians or their homes during working days or during term time. Vacation time may also be utilised for educational tours, remedial teaching etc.
- Boarders will not be allowed to bring to the hostel: transistors, mobiles, camera, tape recorder, albums, magazines, playing cards etc.
- Boarders will choose/elect their own council for supervision, organisation of various programmes and activities to assist the Hostel Warden.
- Boarders are expected to write at least one letter a week to their parents. Every Sunday they will submit the same to the Hostel Warden.
- Food parcels from parents are strictly prohibited. In case these are sent, will be confiscated by the warden and contents will be distributed to all the inmates of the dormitory.
- Any boarder, if found using unfair means during any exam/unit test will be expelled from the hostel and school.
- Boarders will wear specified kit for every event/function. Failure to do so will be punishable.
- Boarders will not be allowed to wear bathroom slippers outside the dormitory.
- In case of failure to abide by hostel rules and regulations or failure to progress, the Principal has the right to ask the parents to withdraw the child from the hostel.
- Boarders who will be asked to be withdrawn or those who will be expelled will not be entitled to any refund of boarding fee.



LEAVE REGULATIONS

Boarders will not be permitted to go home during the school term except in the few cases such as mentioned below:

Students may be allowed maximum leave for three days for the wedding of their brother or sister. Leave shall not be granted during examination or during a camp on any ground. Leave may be granted for some particular treatment of the student. Leave shall be granted only on written request made to the Principal by the parents. No leave shall be granted on the student's request or made through telegram / fax / E-mail.

Parents should obtain proper out pass from the Principal indicating date and the time of returning after leave.

If the student does not return on due date, his / her name will be struck off the rolls. The same rule will be for returning late after summer or winter vacation. If a student is detained due to some illness, a medical certificate should be attached with the application.

REPORTS: At the end of each term, full reports will be sent to the parents / guardians. A monthly report will be also sent to the parents giving details of academic progress of the ward.

Admission Procedure for Boarders:

Day Boarders & Day Scholars

1. Admission form and prospectus can be obtained from the school office by hand or by post.
2. Admission form duly filled should be submitted in the school office by hand or post, along with registration reclusive.
3. For children seeking admission up to class II; no written exam, only interview of the child along with the parents will be conducted.
4. For the children of class III onwards, an admission test in english & maths will be conducted. Dates of admission test will be intimated at the time of registration.
5. Duration of each test will be one hour.
6. Test paper will be both objective and descriptive. General concepts of the subject will be tested.

7. Result of written test will be declared within 3 days from the date of entrance exam.
8. Successful candidates will be required to deposit fee within 3 days from the declaration of result, otherwise his/her seat will be allotted to the next deserving candidate in the merit list.
9. Very limited seats remain vacant in various classes.
10. Admission in class XI will be on the basis of the marks secured in class X.
11. Subject: combination for class XI

At least Six Subjects must be chosen Science Stream

English, Physics, Chemistry, Biology/ Computer Science / Economics, Maths/ Informatics Practices / Hindi, Physical Education.

Commerce Stream

English, Accountancy, Business Studies, Computer Science / Economics, Maths/ Informatics Practices / Hindi, Physical Education.

Change of subject (S) in Class XI may be allowed by the permission of the Principal but not later than 31st July of the academic session.

Document to be produced at the time of Admission

- a. For classes up to 1st: Original Birth Certificate along with a photocopy of the same.
- b. For class 2nd above: Original T.C. & report card of previous session.
- c. Registration fee receipt.

Note:

- 1) Mere registration does not guarantee admission.
- 2) Admission will be strictly on the basis of merit and interview.
- 3) Fees once paid will not be refunded in any case.



Hostel Building



Pre-Primary Section

